



Recruitment
1300 RECRUIT

IMPORTANT MEMO: END OF FINANCIAL YEAR



CANDIDATES—ADMINISTRATION FOR GROUP CERTIFICATES

Please ensure that if you have changed address or not provided us with your tax file number that you contact the office ASAP on (02) 8738 0100 or email the details through to admin@scorecruitment.com.au. This is to ensure that you are receiving your group certificate and any other appropriate documentation.

CLIENTS—TIMESHEET DEADLINES

Please ensure that you submit timesheets by close of business **Friday 27th of June**. For our weekend workers please submit **NO LATER** than 10am Monday 30th June to ensure year end processing.

Should you have any questions, please contact your Account Manager or our office on (02) 8738 0100.

A handwritten signature in blue ink, appearing to read 'Charlyson'.